



## **Finance Policy**

### **Appendix C - Ambleside Centre Charging Policy**

Children in Meadows receive 15 hours of flexible funded education per week during Wokingham Borough Council term time. These sessions follow the Early Years Foundation Stage Framework and are at no cost to the parents.

Some parents may be eligible for an additional 15 hours (making 30 hours per week term time only, or max 23 hours per week stretched across 48 weeks) of government funded education per week.

Funded hours both initial 15 hours and the additional 15 hours cannot be allocated to a lunch session.

Sessions, over and above the 15 or 30 hours, may be purchased by parents. Please refer to Additional sessions application forms and rules of application. Charges are made to cover running costs of the facility only. All sessions in Meadows during school holiday periods are chargeable to parents, unless they have contracted to take a stretched offer.

Day-care facilities are available and are charged to parents to cover running costs. Please refer to 0 – 3's Day-care rules of application and application forms.

Parents/carers may occasionally be asked for a contribution towards certain events e.g. visiting theatre company, activity day. No child will be prevented from participation due to non-payment. However certain events may have to be cancelled if sufficient parents do not contribute.

Deposits are charged and held for all families using paid for sessions in both nurseries. This deposit is approximately equivalent to four weeks fees, and will be refunded to parents once the child leaves, subject to there being no outstanding session charges.

The Finance and Staffing Committee are responsible for setting charges, which are reviewed annually, with any changes occurring in April.